

For Caddo Parish Elementary Magnet Schools 2012-2013 Application Forms:

NOTE: Attach a copy of proof of residence, such as a gas, water, or electric bill, mortgage or lease agreement.

Include a white 4 x 9 ½ business size envelope with stamp addressed to student.

Magnet School Admission Policy is according to Caddo Parish School Board Policy JECC. (attached)

TRANSPORTATION POLICY: The Caddo Parish School Board shall provide transportation for magnet school students from a point at or near their residences whenever possible. When transportation is not possible because of distance, routing or other good and just causes, the parent will be responsible for transporting the student to the closest designated pickup point to the student's residence.

CADDO PARISH ELEMENTARY MAGNET SCHOOLS ENROLLMENT INFORMATION

October 3, 2011

Applications available. To qualify a student must have:

- **Grade 1-**Acceptable behavior (no more than 2 conduct grades below "C", no expulsion(s), and no out of school suspensions(s) for major infraction(s) from previous year). Any expulsion will result in revocation of the contract and removal of the student from the school for the remainder of the school year. Acceptable performance on Kindergarten Individual Progress Report (No more than 2 "Needs Improvement" and no "Unsatisfactory" in any area for the final reporting period). 60% or above on Kindergarten Reading and Math Mastery tests.
- **Grades 2-5-**Acceptable behavior (no more than 2 conduct grades below "C", no expulsion(s), and no out of school suspension(s) for major infraction(s) from previous year). Any expulsion will result in revocation of the contract and removal of the student from the school for the remainder of the school year. Final grades of "A, B, or C" in all courses. Score at the Basic/Approaching Basic combination the ELA/Math portions of iLEAP and/or LEAP. If iLEAP and/or LEAP score is not available, the student must score at the 50th percentile or higher on the most recent nationally normed assessment(s).
- 94% attendance record.

October 3 – January 6, 2012

Application Acceptance Information

- Applications must be turned in to an elementary magnet school between 8:00 a.m.- 3:30 p.m.

The completed application packets should include the following information:

- Completed application form with proof of residency, such as gas, water, or electric bill, mortgage or lease agreement.
- Copy of 2nd nine weeks report card (Only private school students, out-of-state students, or non-Caddo students) due after application deadline by date of January 20, 2012 to the school where application is made.
- Copy of 504 IAP/IEP Determination and Testing Modification Page(s) (if applicable).
- Parents will be notified of disqualifications due to qualifications not being met.

January 30- February 9, 2012

Elementary Magnet School Entrance Test will be given at Claiborne, Eden Gardens, Fairfield, Herndon, Judson, South Highlands, and the Head Start Centers.

- These test dates are for any student who attends a Caddo Parish school, a private school, or an out-of-state school.
- Students will be given a test time and test site when application is completed.

April 18, 2012

Placement results will be mailed to all students.

May 2 & 3, 2012

Contracts will be signed. If contract is not signed by 3:00 p.m. May 3 it will be void.

June 10, 2011

Copy of the final report card and iLEAP results (Only private school students, out-of-state students, or non-Caddo students) should be mailed to the appropriate school. If no iLEAP score is available, students must score at the 50th percentile or higher on the most recent nationally normed assessment(s)

All acceptance contracts are dependent upon a review of the final report card, iLEAP results and proof of current residence.

Students must maintain entrance requirements throughout the year. Parents will be notified of disqualifications due to report card and iLEAP.

Additional Information:

- **After a contract has been signed, a student MAY NOT transfer to another magnet school during that school year.**
- Students who have a gifted evaluation must qualify to be considered for acceptance.
- A sibling is defined as the biological brother or sister or a stepchild having the same domicile parents as a child who is currently enrolled in Kindergarten – 4th grade at an elementary magnet school or who is currently enrolled in Kindergarten – 7th grade at Herndon Magnet School. Sibling rule applies to only the magnet school in which the sibling currently attends.
- Please see the transportation policy at the top of this information sheet.

The Caddo Parish Test Security Policy (Policy IL) applies to all magnet testing and placement.

Out-of-State applications only should be mailed to:

Caddo Parish Public Schools
Attention: Julie Scruggs, Supervisor of Magnet Testing
P.O. Box 32000
Shreveport, Louisiana 71130

Revised August 31, 2011

**Please Sign
And Date**

**CADDO PARISH ELEMENTARY MAGNET SCHOOLS
2012-2013 APPLICATION FORM**

Please PRINT OR TYPE

- Applications will be accepted at the elementary magnet schools **October 3, 2011-January 6, 2012**. Please complete only 1 application per child.
- Standardized Testing is required for admission. Testing date, time and location will be assigned.
- A student may not test for a grade in which he/she is currently enrolled.
- After a contract is signed, a student **may not** transfer from one magnet school to another magnet school for that school year.

Grade for 2012-2013: _____ **Social Security Number** ____ - ____ - ____

Student Name: _____ **Date of Birth:** _____
Last First Middle

Home Address: _____ **Home Phone:** _____
Street City State Zip

Sex: Male _____ Female _____ * **Race (Optional):** Black ____ White ____ Asian ____ Hispanic ____ Other ____

Current School: _____

Father/Guardian: _____ **Business Phone:** _____

Cell Phone: _____ **E-mail:** _____

Mother/Guardian: _____ **Business Phone:** _____

Cell Phone: _____ **E-mail:** _____

EMERGENCY contact person in case parent cannot be reached:
Name: _____ **Phone #:** _____

Does this student have a disability for which an accommodation is required during testing? Yes ____ No ____

If YES, what is the disability? _____ What accommodation is required? _____

Is the student currently receiving special education services other than gifted/talented services? Yes ____ No ____

If yes, IEP test modification page(s) must be attached.

Is student presently receiving 504 Modifications? Yes ____ No ____

If yes, the 504 Determination Page(s) and the IAP Test Modification Page(s) MUST be attached.

No accommodations will be provided unless IEP, IAP/ 504 Modifications are received prior to testing.

Names of siblings *NOW* attending an Elementary Magnet School (Claiborne, Eden Gardens, Fairfield, Herndon, Judson, South Highlands) **excluding 5th grade students (except at Herndon)**. It is applicant's responsibility to identify siblings. Failure to do so will result in loss of sibling preference.

Name Grade School

Sign:

Parent or Guardian Signature _____ **Date** _____

CHANGES WILL NOT BE MADE RELATIVE TO CHOICE(S).

PLEASE RANK ONLY 4 CHOICES (1 – 4) the schools you want your child to attend.

Claiborne	Eden Gardens	Fairfield	Herndon	Judson	South Highlands
#	#	#	#	#	#

OFFICIAL USE ONLY	
MSTC Signature	_____
MSTS Signature	_____
TEST DATE	_____ TEST TIME _____ SITE _____
Neighborhood School:	_____ Diversity: _____

***** **NOTE: Attach a copy of proof of residence, such as a gas, water, or electric bill, mortgage or lease**

All acceptance contracts are dependent upon a review of the final report card and iLEAP, LEAP, or standardized test scores and proof of current residence.

* Optional: you do not have to answer. Race will not be considered for admission to magnet schools, but will be used for statistical purposes. **The Caddo Parish Test Security Policy (Policy IL) applies to all magnet testing and placement.**

Please Sign
And Date

CADDO PARISH ELEMENTARY MAGNET SCHOOLS
2012-2013 APPLICATION FORM

Please PRINT OR TYPE

STUDENT NAME _____

ELEMENTARY MAGNET SCHOOL APPLICATION (PAGE 2 OF 3)

You are not required to answer the questions below, but without this information we cannot decide if your child may qualify for admission based upon socio-economic factors, as well as test scores according to school board policy. We will use your information to see if your child is eligible to be considered for admission based upon certain socio-economic factors as well as test scores.

Please answer these questions about your child and child's family. If you need help with making copies to attach to the application, ask the school worker who takes your application to make the copies for you.

1. Is your child qualified for Medicaid? _____ Yes _____ No
If yes, make a copy of your child's Medicaid card and attach it to this application.

2. Is your child qualified for La. CHIPS? _____ Yes _____ No
If yes, make a copy of your child's La. CHIPS card and attach it to this application.

3. Does your child live in subsidized (Section 8) housing?
_____ Yes _____ No
If yes, make a copy of your housing voucher for the child's home and attach it to this application.

4. Do you receive Aid to Families with Dependent Children (Food Stamps)?
_____ Yes _____ No
If yes, make a copy of your WIC voucher or La. Purchase Card and attach it to this application.

5. Does this child or any of this child's brothers or sisters receive free or reduced school lunch?
_____ Yes _____ No

If yes, what are their names and where do they attend school?

Full Name

School

_____	_____
_____	_____
_____	_____

6. Do you and/or your child currently live in any of the following? Check all that apply.

- _____ In an emergency/transitional shelter
- _____ With an adult that is not a parent or legal guardian, or alone without an adult
- _____ In a motel, hotel or trailer park/campground without running water/electricity
- _____ In a vehicle of any kind, abandoned building or substandard housing
- _____ Temporarily with another family

Please give the name, address, and phone number of the temporary residence.

Name _____

Address _____

City _____ State _____ Zip _____

Phone Number : _____

Please Sign
And Date

**CADDO PARISH ELEMENTARY MAGNET SCHOOLS
2012-2013 APPLICATION FORM**

Please PRINT OR TYPE

STUDENT NAME _____

ELEMENTARY MAGNET SCHOOL APPLICATION (PAGE 3 OF 3)

7. Is your child currently enrolled in Head Start? _____ Yes _____ No
If yes, where? _____
8. Using the chart below, find your family size. Go across the line to income. Was your family's 2011 income less than the amount on this chart? _____ Yes _____ No

1	\$10,890
2	14,710
3	18,530
4	22,350
5	26,170
6	29,990
7	33,810
8	37,630
For each additional person, add	3,820

(1) Includes only dependents listed on Federal Income Tax Forms.

(2) Adjusted Gross Income for Calendar Year 2011.

*The guidelines will not be released until January 2012. These will be the ones that apply.

NOTE: You may be asked to provide copies of proof of income to verify your answers.

(Parent or Guardian Signature) / / /
Month Day Year

Brother(s) or sister(s) applying for magnet school for 2012-2013:

Name Grade 2012-2013

Name Grade 2012-2013

Name Grade 2012-2013

OUT OF STATE applications should be mailed to:

Caddo Parish Public Schools
Attention: Julie Scruggs, Supervisor of Magnet Testing
P.O. Box 32000
Shreveport, Louisiana 71130

TAKE TO A MAGNET SCHOOL IF IN SHREVEPORT